

### Job-Aid – On-Site Security Testing

- Validate Keypad is in Ready Mode, you will see a green light for Ready.
- Place the system in Test Mode, then press 0 to start. *The siren will be loud, please alert additional staff in the store for preparation.*
- Begin walking the store and testing the Motions and Door Contacts. *We recommend testing with a colleague: one person to walk the floor, and one person by the keypad watching the display.* When a device within a zone is triggered, you will hear a chime at the keypad. The keypad will display "Fault" with the zone number or zone description.
- Notate findings.

<i>Zone ID on Keypad</i>	<i>Zone Description</i>	<i>Pass/Fail</i>

- Once completed with the above steps, remove Test Mode from the Keypad. Enter your 4-digit Alarm Code and press 1.
- Populate your findings in the On-Site Security Testing Utility Tool and Submit to Interface for review.
- Throw away Job Aid Sheet